



2021 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

DECEMBER 19, 2023

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Kissimmee was allocated \$732,540 in funding by HUD for Program Year (PY) 2022-2023. This past year was the third year under the 5 Year Consolidated Plan covering 2020-2025. Taking into consideration that mostly everyone has been personally impacted by the Coronavirus (COVID), the City of Kissimmee and its partners continued to make significant contributions to provide safe, decent and affordable housing, a suitable living environment, and economic opportunities especially to those in vulnerable situations such as the homeless and those at-risk of becoming homeless.

The disparity between income earned and housing costs has resulted in a great number of individuals and families living in area hotels/motels. The City has determined that this is a high priority need that will be addressed using all available resources. In addition, the disparity between household income and housing and other living expenses results in a significantly high percentage of the city's population to be financially burdened and threatened with homelessness. Currently, much of the city's employment opportunity is in service-related fields that pay lower wages. In Program Year 2022, the City allocated available public service funding and other resources to provide job training/educational opportunities to citizens in an effort to permanently move them from low wage jobs to higher paying, permanent employment opportunities. Throughout the year, funds were provided to local partners and spent to address those goals and priority needs accordingly. CDBG funds were allocated as follows:

- \$80,000 for code enforcement activities intended to assist in the preservation of the existing housing stock and relevant commercial structures. It was anticipated that the activities were going to generate over 700 notices and about 5-10 qualified households would benefit from this project. Accomplishments: 640 cases were handled. Of those, 136 were residential and 0 owners were assisted with repairs on their homes due to code enforcement issues.
- \$109, 881 was funding allocated for a variety of public services for housing and non-housing benefits to income qualified households through programs implemented internally or through local housing and supportive service providers. It was anticipated that approximately 50 qualified households would receive benefit from public service activities. Accomplishments: 543 persons were assisted.
- \$300,000 was allocated for the new construction or rehabilitation of a new or existing public facility to benefit homeless households seeking or receiving care through the local homeless care system. It was anticipated that 50-75 homeless persons or families would

benefit from activities funded by this project. Accomplishments: On going

- \$96,151 was set aside for activities involving minor and moderate housing rehabilitation repairs to assist owner-occupied, income-qualified households. It was anticipated that 10-15 income qualified households would benefit from this project. Accomplishments: 3 units, on going

In addition, the City completed one project from a prior year: In PY18, the City allocated funding from different years to the Hudson Street Improvements project, which entailed the paving of one of the last remaining dirt roads within the City limits. Proposed improvements also include the addition of sidewalks as well as necessary drainage improvements. With the improvements to the local street, 15 homes will have the benefit of a safer street that has improved access to pedestrian features. Accomplishments: 1 road, 15 homes

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing Homeless	CDBG: \$0 / SHIP: \$	Homeowner Housing Added	Household Housing Unit	75	0	0.00%	0	0	0.00%
Affordable Housing	Affordable Housing Homeless	CDBG: \$96,151 / SHIP: \$500,000	Homeowner Housing Rehabilitated	Household Housing Unit	0	10	0.00%	10	3	30%
Affordable Housing	Affordable Housing Homeless	CDBG: \$0 / SHIP: \$0	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0	0.00%	0	0	0.00%

Affordable Housing	Affordable Housing Homeless	CDBG: \$44,940 / SHIP: \$0	Homelessness Prevention	Persons Assisted	785	0	0.00%	25	488	1,952.00%
Economic Development	Non-Housing Community Development	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	250	190	76.00%	0	0	0.00%
Housing Preservation	Affordable Housing	CDBG: \$0 / SHIP: \$0	Rental units rehabilitated	Household Housing Unit	250	0	0.00%	0	0	0.00%
Housing Preservation	Affordable Housing	CDBG: \$96,151 / SHIP: \$395,000	Homeowner Housing Rehabilitated	Household Housing Unit	25	5	20.00%	10	0	0.00%
Housing Preservation	Affordable Housing	CDBG: \$0 / SHIP: \$0	Buildings Demolished	Buildings	20	0	0.00%	0	0	0.00%
Housing Preservation	Affordable Housing	CDBG: \$0 / SHIP: \$0	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	700	136	19.43%	700	136	19.43%
Program Administration	Program Administration	CDBG: \$146,508 / HOME: \$31,997 / SHIP: \$77,732	Other	Other	1	1	100.00%	1	0	0.00%

Public Facilities and Infrastructure Development		CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10	1	10.00%	0	0	0.00%
Public Facilities and Infrastructure Development		CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	0.00%	1	15	1,500.00%
Public Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	213	55	25.82%	50	55	110.00%
Public Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	124	488	393.55%	25	488	1,952.00%

Public Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0	0.00%	0	0	0.00%
Public Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0	0	0	0

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The PY 2020-2025 Consolidated Plan identified Affordable Housing Development; Housing Preservation; Economic Development; Public Services; Public Facilities and Improvements; and Planning and Administration as six general goals to be addressed during the 5-year program period. The City of Kissimmee selected not-for profit partners and allocated its PY 2022 funds to successfully provide the following activities: affordable housing, public services (navigation and outreach for homeless persons, summer camp program for homeless children, support services to provide job training/educational opportunities. Most of the public service activities identified as priorities in the 2022 Annual Action Plan were implemented accordingly. However activity intended to provide emergency rental to individuals participating in job training/educational programs did not move forward due to lack of demand. Those households are more in need of ongoing rental assistance while they go through

school; however, that use is ineligible under CDBG. The non-profit agency responsible for this activity has approached the City asking to re-allocate the funds to another activity. If approved, this will be done through a the substantial amendment process.

Other activities that are taking longer to complete are the new construction or rehabilitation of a new or existing public facility to benefit homeless households seeking or receiving care through the local homeless care system and the activities involving minor and moderate housing rehabilitation repairs to assist owner-occupied, income qualified households. It is expected that these activities will be completed in PY2023.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	451
Black or African American	85
Asian	0
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	9
Total	547
Hispanic	137
Not Hispanic	410

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial/ethnic groups distribution in the City of Kissimmee is as follows: White (52%), Black or African American (9.7%), American Indian and Alaska Native (0.2%), Asian (2.8%), Native Hawaiian and Other Pacific Islander (0%) and mixed (15.6%). The Hispanic population is 70.1%. The persons assisted with CDBG funds were representative of the City's racial/ethnic population breakdown.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	732,540	TBD
Other	public - federal	777,320	TBD
Other	public - state	777,320	TBD

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Kissimmee	80	100	All of the funds were used to address the needs within the city limits of Kissimmee.

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City leveraged the CDBG dollars received from the Department of Housing and Urban Development (HUD) with other federal and state dollars to address the housing and community needs of its low and moderate income residents. The partners that participated in the program had funding of their own for part of their program so the CDBG were not used solely.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City leveraged the CDBG dollars received from the Department of Housing and urban Development (HUD) with other federal and state dollars to address the housing and community needs of its low and moderate income residents. Th epartners that participated in the program leverage their funding for part of the program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Kissimmee did not allocate CDBG funds for the direct production of affordable housing. Instead the funds were allocated to support and maintain affordable housing through code enforcement and housing preservation.

The City allocated \$96,151 for activities involving minor and moderate housing rehabilitation repairs to assist owner-occupied, income qualified households. It was anticipated that 10-15 income qualified

households will benefit from this project. None of the rehabs have been identified nor completed. However, it is expected that completion will happen by the end of the PY23.

Discuss how these outcomes will impact future annual action plans.

The City will continue to shift spending priorities to programs that are ready to be implemented and spend funds, including those programs that already have a waiting list. This is one of the criteria used when evaluating projects.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	547	0
Low-income	0	0
Moderate-income	0	0
Total	547	0

Table 7 – Number of Households Served

Narrative Information

All of the assisted households using PY22 funds so far have been extremely low income. It is expected that as some of the projects that are awaiting completion will assist low and moderate income households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Homeless Services Network of Central Florida is the lead agency for the HUD Continuum of Care for the area including Osceola, Seminole, and Orange Counties, including the Cities of Orlando, Kissimmee, and Sanford. The City of Kissimmee consults with the Homeless Services Network of Central Florida at least once annually to discuss the current needs of Kissimmee's homeless population and how funding could be spent to benefit this population and their families. The City of Kissimmee Commission is committed to battling the homeless population in the City. Programs addressing the homeless needs are often provided financial support with CDBG and other City funding sources.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Kissimmee partners with many organizations and nonprofit agencies that assist the homeless. During PY2022, the City continued its successful relationship with the Hope Partnership by partially funding the position of Street Outreach Advocate. This staff person served 488 homeless individuals at different levels. These are individuals that meet the definition of literally homeless, living in cars, in the woods, or in other places, not meant for human habitation. Of those, 13 were housed in permanent supportive housing. Hope Partnership navigated these individuals to prepare them for housing. If all goes well, they can stay in their new home indefinitely. Generally, these individuals pay 30% of their fixed disability income for their housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Kissimmee has a program that provides mortgage and rental assistance to prevent homelessness. Even though CDBG funds were not allocated to this activity during PY22, the City provided one month of rent or mortgage, and/or utilities, not to exceed \$1,200 or 3 months, in order to prevent eviction or foreclosure through limited subsistence payments. assistance to 25 households through the State Housing Initiatives Partnership (SHIP) program. The Osceola Council on Aging also has

programs that are able to assist such as the Low Income Home Energy Assistance Program (LIHEAP), utility payments and access to the food pantry.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Community Hope Center, which is one of the City's sub-recipients, has a dedicated staff that helps to identify homeless individuals and those precariously housed individuals and families in the City. Some of the persons assisted are able to enter into permanent supportive housing paying only 30% of their fixed income in housing. In 2020, the Commission directed to develop a Request for Proposal (RFP) to seek a respondent that would assist with the City's goal of moving clients from homelessness to permanent housing quickly through temporary, hotel/motel based or other suitable emergency non-congregate shelter and support services to individuals experiencing homelessness. A location was identified in June 2023 and the project evolved into a hotel conversion that includes an affordable rental housing component in addition to the non-congregate homeless facility. The environmental process has not been completed yet as the City is still awaiting the receipt of the AUGF for the project. The City has not been able to commit part of its CDBG, CDBG-CV 1 and all of its CDBG-CV3, and HOME allocations.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are no public housing units within the City's boundaries.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no public housing units within the City's boundaries.

Actions taken to provide assistance to troubled PHAs

There are no public housing units within the City's boundaries.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Kissimmee maintains an Affordable Housing Advisory Committee (AHAC) that reviews policies, procedures, and ordinances for their impact on the development of housing, particularly affordable housing. strategies set out in Florida Statutes, Sec. 420.9076 (4)(a)-(k) as well as additional strategies not listed in the statute. The AHAC recommends incentives to remove these barriers in order to incentivize the development of affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Kissimmee allocated 15% of its annual allocation for funding to public service agencies providing assistance to low and moderate income persons. The funding offered a variety a services such as employment training to unemployed or underemployed individuals, subsistence payments, and services for homeless persons to address the needs of the residents.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Kissimmee has incorporated the procedures for lead hazard reduction or lead based paint abatement guidelines as defined in 24 CFR Part 35 in its Housing Rehabilitation Program Policy and Procedures.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Kissimmee allocated 15% of its annual allocation for funding to public service agencies providing assistance to low and moderate income persons. The funding offered a variety a services such as employment training to unemployed or underemployed individuals, subsistence payments, and services for homeless persons to address the needs of the residents.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Kissimmee continues to build and sthngthen relationships within the community and with social service providers. The following are examples from this program year:

- Regularly participating in meetings regarding the HUD Continuum of Care and all other homeless issues in the region (Seminole, Orange and Osceola counties);
- Continue to build upon existing relationships with local service providers for networking, referral, and collaborations;
- Assessment of programs and strategies provided by neighboring government and non-profit agencies

to determine where possible leveraging opportunities may exist.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Kissimmee continued to strengthen its relationship with several private rental providers and many non-profit agencies serving the low and moderate income households within our community. The City of Kissimmee is a member of the Osceola Social Services Network. The Network's goal is to foster new partnerships and strengthen existing ones while providing opportunities for agency leadership to assess community needs, strategically plan, and implement change in the community. The discussion includes an update on what is going on with health and social services in Osceola County.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Kissimmee completed its updated Analysis of Impediments to Fair Housing Choice in 2020. As the City's demographics continue to change, the City takes on initiatives to overcome the impacts of the impediments identified in the analysis. During the last couple of years, in April, the City and the Osceola County Association of Realtors have partnered to host the Fair Housing Drawing Contest to highlight Fair Housing Month. This event is used to educate the participants on the meaning of fair housing and what are the basic concepts to identify discriminatory treatment and how to address it.

In PY22, the City partnered with Community Legal Services of Mid-Florida to host a fair housing talk with program participants from the Osceola Council on Aging. The attendees were mostly concerned about the rising cost of housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The performance of each CDBG subrecipient is reviewed by the City of Kissimmee to ensure production and accountability, to ensure compliance with the federal requirements and to evaluate the organization's performance in delivering the programs with the CDBG funds. In-person monitoring activities were not conducted during PY 2022. However, staff maintained a "hands-on" approach throughout the year and closely oversaw the activities of its subrecipients by monitoring their performance through "desk" reviews.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Kissimmee encourages citizens, public agencies, and other interested parties to review the contents of its draft CAPER and to submit written comments. A draft of the document was available at the City of Kissimmee Development Services Department office located at 101 Church Street, Kissimmee, FL 34741. Comments on the report were accepted in writing or via e-mail during a 15 day comment period from Friday, December 1 through Monday, December 18, 2023. No comments were received.

The City Commission held a Public hearing in the City Commission Chambers located at City Hall, 101 Church Street, Kissimmee, FL 34741 on Tuesday, December 19, 2022 at 6:00 PM to obtain input and comments. Persons with disabilities requiring special accommodations to participate were asked to call the Development Services Department office to make special arrangements prior to the meeting.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Kissimmee did not meet the timeliness test by the deadline of August 15, 2023, as required by HUD due to a few major projects being delayed. Steps have been put in place in order to meet timeliness on August 2, 2024.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Kissimmee did not meet the timeliness test by the deadline of August 15, 2023, as required by HUD due to a few major projects being delayed. Steps have been put in place in order to meet timeliness on August 2, 2024.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0	0	0	0	0
Total Section 3 Worker Hours	0	0	0	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0	0

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0	0	0	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0	0	0	0	0
Direct, on-the job training (including apprenticeships).	0	0	0	0	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0	0	0	0	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0	0	0	0	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	0	0	0	0	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0	0	0	0	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0	0	0	0	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0	0	0	0	0
Held one or more job fairs.	0	0	0	0	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0	0	0	0	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0	0	0	0	0
Assisted residents with finding child care.	0	0	0	0	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0	0	0	0	0
Assisted residents to apply for, or attend vocational/technical training.	0	0	0	0	0
Assisted residents to obtain financial literacy training and/or coaching.	0	0	0	0	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0	0	0	0	0
Provided or connected residents with training on computer use or online technologies.	0	0	0	0	0

Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0	0	0	0	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0	0	0	0	0
Other.	0	0	0	0	0

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

None of the activities that were allocated funds from PY 2022 triggered Section 3 requirements.